



Job Title:	Who Dares Works Peer Mentor
Location:	Various locations across West Cornwall
Salary banding:	£17,500 pa (pro-rata for part-time hours)
Contract type:	Full and part-time hours available (maximum 37.5hrs per week) Fixed term contracts for 12 months
Responsible to:	Who Dares Works Project Manager

Main Purpose of Job: As part of a network of Peer Mentors, you will play a key role in the ongoing delivery of Who Dares Works. You will contribute to the success of the project by helping to achieve some of the core project deliverables, including project promotion, recruitment of new participants, facilitation of Community Club peer support networks and championing Project activities including work related activities.

Your role will vary according to your skills and experience. You may focus on project promotion and recruitment, link to a specific work-related activity, lead community club peer-networks or would work alongside current mentors to deliver 1-2-1 support. There will be opportunities to specialise or to gain all round experience.

You will be an ambassador for Who Dares Works and will embrace its ethos of people helping themselves through helping others, using your own lived experience to inspire and encourage others to take part. You will champion the Project cross-cutting themes of Equal Opportunities/Gender Equality and Sustainable Development/Environmental Sustainability.

Key Relationships:

Internal	External
<ul style="list-style-type: none"> Who Dares Works Project Manager Who Dares Works Project Management Team Active Plus Senior Management Team Active Plus Office Manager 	<ul style="list-style-type: none"> Who Dares Works project delivery partners Who Dares Works mentors Who Dares Works participants Who Dares Works referral partners e.g. Jobcentres, GPs, voluntary groups and potential employers

Main Duties and Responsibilities:

You will undertake all or some of the following:

- Be an ambassador for Who Dares Works, promoting the project in local communities and with hard to reach groups, sharing their experience of the support it offers and the difference it makes



- Encourage potential participants to sign up for the project; attend 'pre-meets' with mentors as a 'voice of the customer' to help people to understand the participant journey and the difference it makes
- Champion work-related activities, promoting them at Who Dares Works Community Clubs, Active Plus Who Dares Courses and Who Dares Works Taster Days. Meeting participants before they join in, going along with them on day 1, helping with travel planning etc. You may be linked to a specific work-related activity Delivery Partner where there is demand and capacity for the partner to deliver for more participants and achieve more results and outcomes for the project.
- Help participants to understand the range of specialist support and how it helps, linking them with other participants with similar experiences who are willing to share their stories etc.
- Facilitate weekly community club peer support sessions in various locations across the area (currently in Penzance, Hayle and Helston). Encouraging participants to support each other and to make their own connections outside of the project and with others in the community so that support networks are maintained and sustained after the project has ended
- Lead by example in encouraging more participants to get involved in Who Dares Decides (coproduction) activities so that participants can help people in the future by shaping what comes after Who Dares Works in the same way that they have been helped by the participants who got involved in developing Who Dares Work
- Support the Project legacy by helping to create a culture of active community participation and achieve the key project outcomes of:
 - increasing people's knowledge of, confidence to access and ability to shape services locally.
 - People actively developing community projects and people volunteering in their community
- Champion the cross-cutting themes with participants, encouraging new ways for them to get involved in their delivery and/or evaluation
- Complete your project paperwork accurately and on time
- Comply with all relevant project and company policies and procedures
- Ensure that data is processed in accordance with the General Data Protection Regulation at all times
- Undertake other project duties as requested

This post is funded by the Big Lottery Fund and the European Social Fund



Person Specification:

Skills, Knowledge and Experience		
Essential	Desirable	How Identified
Lived experience of the challenges faced by people who have the biggest barriers to reconnecting with training, education and work	Participant on the Who Dares Works or similar project	Personal Statement* Workshop
Good interpersonal skills, including the ability to relate to and communicate with a broad range of people on a 1-2-1 and group basis.	Good standard of knowledge about the Who Dares Works Project	Personal Statement* Workshop
Ability to learn quickly, understand and follow rules and guidance.		Workshop
A commitment and passion to help people to help themselves	Experience of getting on with a broad range of people including military veterans	Personal Statement* Workshop
Ability to complete basic paperwork accurately and on time.	Entry level English/Maths qualification or willingness to study for one	Workshop
Basic IT skills	ECDL or similar qualification/experience	Workshop
Experience of teamwork as well as the ability to manage your own tasks	Ability and willingness to travel across West Cornwall	Personal Statement*

This role is eligible under the exceptions to the Rehabilitation of Offenders Act and will therefore require the successful applicant to complete an Enhanced Disclosure and Barring Service check (DBS).

Application Process: Please email the following documents to laura@activeplus.org.uk copied to communities@activeplus.org.uk no later than **noon on Wednesday 12th September 2018:**

1. A CV of no more than 2 sides of A4 **and**
2. A personal statement of no more than 2 sides of A4 stating:
 - a) why you want to be a Who Dares Works Peer Mentor and
 - b) showing how you meet the 4 *essential* criteria marked with a * above.

NB: Shortlisted applicants for this phase of recruitment will be invited to attend a workshop on Wednesday 19th September in Penzance. Childcare will be available onsite if needed. There will also be opportunities to apply later in the year.